

# Asset Plus

Hard Copy Update Service

*The convenient, cost-effective  
way to manage your  
collection of NZ and AS/NZS standards*

Asset Plus is an automatic update service for hardcopy (print) standards. It is ideal for organisations where maintenance of the most current collection of hardcopy standards is essential.

Aside from ensuring you have the latest version of your selected standards available at all times, the Asset Plus service also cuts down the internal costs of keeping your standards up to date and frees up staff for more value-added tasks. It also gives you peace of mind by continuously monitoring the NZ and AS/NZS standards in your collection and ensuring they are kept up to date automatically and reliably.

Asset Plus is flexible too. You simply tailor the service to meet your needs by listing those standards important to your business. You can amend your list at any time.

## Be confident your standards collection is up-to-date

Asset Plus is designed with customer convenience in mind. To join the service, simply send us a list of your present collection of NZ and AS/NZS standards indicating which are hard copy, and we do the rest. Before your collection of standards is loaded onto our system, we check your list and send you a status report showing which standards are current, which need updating, and which have been withdrawn. Every month thereafter, we notify you of all relevant revisions and amendments as they are published, and let you know if any of your standards have been withdrawn. We also create a quote on your account to simplify your ordering process. This gives you the confidence of knowing your collection is kept up to date with the latest standards.

## 5 ways Asset Plus benefits you

### 1. Saves money

Cut the internal costs of keeping your standards up to date. Asset Plus does this for you at a fraction of your current administrative costs.

### 2. Increases productivity

By eliminating the laborious process of manual checking, it frees up staff time previously spent updating and maintaining standards.

### 3. Introduces efficiencies

It provides a comprehensive automatic update service tailored to your specific business needs. You can alter your Asset Plus listing at any time by adding new standards or increasing or reducing the number of copies you want each time there is an amendment or a revision.

### 4. Provides confidence

In an increasingly quality-conscious world, it's important to maintain your collection of standards. With Asset Plus you can be confident that when you need to refer to your standards, they will always be up to date.

### 5. Scalable for all sizes of standards collections

Whether your collection of standards is large or small, Asset Plus is scalable to your needs.

## Becoming a subscriber

Simply supply us with a list of all your standards, amendments, and supplements, and the number of copies you hold. We run checks to confirm current standards, and highlight any which are out of date or have been withdrawn.

You can also subscribe to the Asset Plus service when placing your hardcopy orders, by selecting the 'Upgrade purchase of this product to Asset Plus' option on our website.

This information is then sent back to you as a status report. As well as highlighting any anomalies, Asset Plus will provide you with a list of any standards you need to buy to bring your collection up to date. The status report will clearly list any documents that Asset Plus cannot maintain, so you know exactly where you stand. Asset Plus does not cover international standards and we recommend you subscribe to updates on our Keep Me Up To Date service for monitoring international standards. You can do this through the product page of the standard.

## Ongoing services

Each month, we check your Asset Plus registered documents against all the changes that have occurred in the previous month. Where these changes affect your New Zealand and joint Australian/New Zealand collection, we provide you with a quote of the revised standards or amendments, and you will be asked to complete the purchase by logging in your account and making payment.

You can add standards to your Asset Plus service at any time. Simply notify us in writing (by email or letter) of the changes you wish to make. If you would like to add a standard to your subscription without buying the hardcopy, please [email us](#) and we will take care of that for you.

## Charges

There are two charges for Asset Plus: An annual maintenance fee and the cost of any standards supplied under the update service.

- **Annual maintenance fee**

This is payable on joining Asset Plus, then annually on each anniversary. For New Zealand and joint Australian/New Zealand standards the charge is \$3.70 + GST per document maintained. There is a minimum annual charge of \$159.00 + GST.

- **Cost of standards supplied**

New joint Australian/New Zealand and New Zealand documents sent to you under the Asset Plus service are quoted at the normal retail price.